Minutes of DRPC Management Committee Meeting Tuesday 8th December 2020.

Present:

D Jones, J Starley, J Smith, N Waring, S Walters.

Apologies:

M Savory, B Hall, T Mepham, M Ashley, D Holt

Previous Minutes:

Accepted as read.

Matters Arising:

- The meeting held via Zoom to review the clubs GDPR position was a success with revisions to policy documents being implemented.
    - Updates are required to the all membership, visitor and competition forms to ensure compliance with GDPR.
    - All existing members will be asked to confirm their agreement / opting in to the club retaining their details in the event that communication is required with external stakeholders – IE relevant Firearms Departments of issuing authorities.
    - Membership officer and Webmaster to develop these form prior to the AGM to enable all members to opt in.

Treasurers Report:

- Income for November £282.00
- Expenses £1,853.98
- Total £90,999.31
- Reduced fees for all current members as at 08/12/20 for 2021 are as follows:
    - Full Member £150.00
    - Senior Member £112.50
    - Junior Member £ 75.00
- Fees for new members joining in 2021 and for all members in 2022 will be:
    - Full Member £200.00
    - Senior £150.00
    - Junior £100.00

Secretary's Report.

- All affiliations, namely the MLAGB, NSRA & NRA have been renewed along with the insurance.
- CCTV Licensing / fees remain outstanding
- 20 NRA Certification cards have been received.
- Decision to be made on the AGM.

PR Officers Report.

- Nothing to report in respect of enquiries from persons wishing to shoot
- Review of existing club Risk Assessments is ongoing.

Ammo & Target Officers Report.

- Nothing to report

Competition Officer's Report

Club competitions remain in abeyance.

Safety Officer's Report.

- Range safety checks have been carried out
- Eye-wash to be renewed.
- Club covid policy has been reviewed and published (Jim Starley)
    - This is aligned with content from external bodies (NRA)
    - Copy is displayed on website and in club house.
    - Measures introduced to limit transmission of Covid19
        - Hand towels have been removed and replaced with paper towels
        - Signing In Book – members to use own pens where possible – also reminder that there is hand sanitiser on site
        - Club rifles to have a period of 72 hours in between use
        - Sharing Firearms / inspecting (ie physically touching) to be done by owners only.

CRO's Report.

- Nothing to report.

Membership Officer's Report

- A member requested access to the club CCTV system assess how busy the range would be on a given day to assess numbers in attendance prior to turning up.
    - This was not granted primarily due to the club's GDPR system – the CCTV system in place actively records and retains footage.
    - The members location was such that any numbers present at the time of viewing vs the time required to travel to attend the club would negate any benefit.
- Further enquiries for R.O. duties have been replied to, namely: "No requirement for R.O's until such time as club sessions restart."

2021 AGM

- The Date for the AGM will be the 31st January 2021.
- Following the issue of a survey to the membership regarding this years' A.G.M. The committee agreed the AGM should proceed via zoom to avoid unnecessary delay

and disruption to the otherwise normal functioning of the Club and Management Committee in light of the continuing restrictions on meeting during the pandemic.

- The key principle being to confirm the Management Committee for 2021 and honour the vote which was split 60/40 in favour of a zoom meeting by some 69 club members.
- The Committee recognise this may exclude some members who would normally attend a face to face meeting.
- The Secretary will issue in advance of the meeting the following documents:
  - Committee Members Reports
  - Previous AGM Minutes.
  - List of committee positions for the coming year
  - Invitation of questions from the membership to be addressed during the meeting.

AOB.

- The Committee agreed to release funds to commence canopy works on A Range after selecting a suitably experienced contractor to produce a JSP compliant design.
- This will enhance safety around the site as we continue to attract new members and the promotion of all shooting disciplines, with particular reference to Gallery Rifle, Bench Rest and Practical Mini-rifle disciplines which the club has been asked to consider.

Meeting finished 20.25

Date of next meeting; Tuesday 5th January 2021.